



British Columbia Agri-food Innovation & Commercialization Network

Minutes Administration Sub-Committee Meeting #1

(1st meeting after the combination of Governance and Secretariat subcommittees)

April 16, 2009
12 pm – 1:00 pm

Present – via conference call

Nico Human, BCFPA (NH) Chair
Rebecca Robertson, UBC (RR)
Richard Hallman, BCIC (RH)

Debbie Hellbach, BCMAL minutes (DH)
Ron Wasik, (RW)
Jenn Whelan, BCIC (JW)

Regrets

Greg Edgelow, WCFN (GE), Margaret Daskis, BFFT (MD)

1. Welcome

2. BC Growing Forward Backgrounder – Discussion

There was general agreement it is a good document. RR confirmed that the funding alluded to is from Growing Forward. As per the Working Group's direction, actual dollar values are to be removed from the document prior to circulation. RR will circulate the document to the Working Group for discussion at Monday, April 20th's meeting. She will make the recommendation that Working Group members circulate the document to their boards and/or advisory committees for information and report back any comments or concerns to the Working Group.

3. Budget/RFP

RR will send out a draft RFP for the Management Consulting firm next week.

4. Next steps

All to review draft RFP next week.

5. Next conference call

Thursday, April 30th, 2009
12 pm – 1 pm
Teleconference Coordinates
1-866-596-5277
Conference ID 7293483