



MINUTES

Operations Fraser Valley Committee Meeting May 14, 2010 at Vanderpol Food Group

ATTENDEES

Alistair Johnston (Meeting Chair)	Toni Allaryce-Harris, Vij's Inspired Indian Cuisine	Mario Porras, Cott Beverages
Steven Lan, Superior Freeze Dry Foods	Gavin Johnston, Sandel Foods	Dan Sigfusson, Abbotsford Growers Co-operative
Stephen Evans, Abbotsford Growers Co-operative	Pat O'Sullivan, Vanderpol Food Group	Donna Brendon
Rob Walker, CoastMountain Dairy		Guest: Jeff Mabbutt, Chamco Industries (compressed air)

We are grateful to Alistair and Vanderpol Food Group for hosting this meeting of our group and for the dairy plant tour.

1. **Approval of Meeting Minutes** – MOVED/SECONDED (STEPHEN EVANS/ROB WALKER) TO ACCEPT THE APRIL 9 MEETING MINUTES AS PRESENTED.
2. **Approval of Fraser Valley Cluster Terms of Reference** – MOVED/SECONDED (TONI ALLARDYCE-HARRIS/STEPHEN EVANS) TO ACCEPT THE COMMITTEE TERMS OF REFERENCE AS PRESENTED.
3. Using Quality Control Tools to problem solve – the group worked on a challenge sent in by a member. The group worked on defining the problem. They started with a brainstorm to look at the problem deeply. From there they chose the QC tool to use. The problem involved one sector but the problem solving principles apply across processing. Using a fishbone diagram, they identified the Materials, Method, Manpower, Environment, Machinery and Measurement involved in solving the problem. The member walked away with some suggestions to solve his problem.
 - a. Clearly define the problem and scope
 - b. Identify the Quality Control tool
 - c. Brainstorm the issues and categorize them
 - d. Prioritize or focus to root causes
 - e. Establish corrective action for each root cause
 - f. Plan Do Check Measure
4. **Roundtable** – committee members appreciated working on the challenge – they enjoyed the practicality of problem solving and learning about the method.
5. **Plant Tour** – Teri VanderWyk and Alistair Johnston took the group on a tour of the dairy plant.
6. **Future meeting topics**
 - Waste management
 - Cost analysis – cost of inputs
 - Enterprise software SAP
 - Resource planning
 - Purchasing practices - qualifying a supplier
 - Automation.



BC Food Processors

A S S O C I A T I O N

- Selling change to management
 - Sanitation & Biosecurity
 - Becoming export ready; continuous improvement, sanitation, reducing your environmental footprint (Wisent?), impact of HST on production.
 - Members are encouraged to submit topics to Donna at donna.brendon@bcfpa.ca
7. **Advocacy Committee update** – Tabled to next meeting
 8. Next Meeting FV Cluster –**July 9, 2010** – Topic: C-TPAT – overview by Bill Murphy, UPS
 9. Next Meeting Operations Committee **July 16** Topic: Plant Communications, Barbara Adams, HR Architects & Venue TBA